



Vulcans Handball Club Treasury Policy

This document aims to inform club members and associates of 'Vulcans Handball Club' (hereby referred to as Vulcans) of their responsibilities relating to fees and expenses for their participation with the club.

The Treasury Policy is to be adhered to unless otherwise communicated by the Vulcans Treasurer or Chair. Special arrangements may be put in place but this must be agreed with either the Vulcans Treasurer or Chair.

All payments can be made either in cash to the Vulcan's Chair or Treasurer, or by electronic bank transfer to the following club business account.

Account name: Vulcans Handball Club

Sort Code: 51-81-22

Account Number: 93573162

Bank: NatWest

Membership fees

Your fee includes the following:

- Membership of Vulcans Handball Club
- League fee
- Training fee

Membership is non-refundable and is to be paid on an annual basis. The fee structure is based on a start date of 31st July and end date of 31st July the following year.

	Adult (over 18, and not eligible for 'Student' rate)	Student (under 18, or attending full-time college or university)
Total cost:	£320	£240

To be paid in a single payment, or split, as follows:



Installment 1: due 1st September	£160	£120
Installment 2: due 1st November	£80	£60
Installment 3: due 1st January	£80	£60

Extras/exclusions

The following are not included in club membership:

- Personalised Match Kit
- Individual registration with the EHA
- Match fees (home league games, friendlies or other competitions) - see 'Game, cup & tournament costs' below for more details

Membership must be paid in **advance** of the first training session of the new season if an existing member, or within a month of attendance of a player's first training if they are a new member.

Failure to pay membership may result in players being unable to participate in trainings or matches.

For new members only

A new individual's first two training sessions are free.



Game, cup & tournament costs

The costs to cover will potentially include but are not limited to:

- Venue hire
- Referee hire
- Transport
- Registration fees

League Games

For all home games members must pay for each game they attend – the amount to pay will vary on the amount of players available and attended, and the costs to the game as described above.

Away games do not cost members anything other than their own arranged travel (see below regarding travel suggestions).

Cup, Tournament Costs & Friendlies

Costs will be communicated to members in advance of attendance, these will depend upon number of individuals attending and costs involved therefore a case by case basis will be applied.

Transport

Vulcans Committee encourages car sharing to venues and asks players to actively seek out those that they can travel with. This will reduce the costs for its players when travelling to venues. If an individual would like assistance with who to travel with they can ask for assistance from the club committee.

When members drive themselves and others to games and tournaments, money will not pass through the Vulcans accounts and the Vulcans will not be responsible for reimbursing the driver.

It is the responsibility of the driver to request and collect any costs involved such as tolls and fuel from the passengers they take to game and tournament venues. The amount is at the drivers' discretion. An advisory £0.45 a mile (or cost determined by the driver) is expected to be split between all passengers within the car. If a member brings a guest, they are responsible for their guest's share of the costs.

If a member feels that they have been unfairly charged please raise this with either the Vulcans Chair or Treasurer. The driver will then be requested to demonstrate the origin for their figures to deem whether they are reasonable.

Similarly if a driver has issue with being reimbursed by a passenger, having already communicated with them, please inform the Vulcans Treasurer or Chair so that action can be taken.



Late payments

A lot of costs paid by the club are paid in advance. As the club is a not for profit the prompt receipt of cash to be on time is of vital importance. For example, the training venue hire must be paid in advance and is a significant value. If there is not enough money in the bank then there will not be training.

If a player has any issues with paying a fee or membership on time they must communicate this in **advance** of the due date to the Vulcans Chair or Treasurer so that suitable action and discussions can be taken. If a member fails to mention any issues in advance of the due date the following actions will be taken:

- 1) A first warning will be communicated to the club member. The member must communicate back to the Vulcans Chair or Treasurer within 72 hours to explain the situation, actions will be taken accordingly.
- 2) A second warning will be issued if on a separate occasion a member has failed to communicate in advance a possible late payment.
- 3) After two warnings during a membership year, each occasion a member fails to communicate in advance a possible late payment, an additional £5 late fee charge will be incurred.
- 4) The warnings will be reset at the start of a new membership year.

In addition to the above late payments may result in a member suspension from training or playing matches.

All fees will be reviewed and discussed at the end of season meeting.

Last review date: 23/07/2025

Next review date: 23/07/2026