



Vulcans Handball Club Safeguarding Incident Report Form

Date:

Report number:

This form is for the reporting of safeguarding concerns/disclosures happening/happened within any Vulcans HC meeting relating to club/member activity.

Please send completed forms to welfare@vulcanshandball.co.uk

Name of individual completing form	
Email address (required)	
Telephone	
Name/s of Child/Adult affected (please list all if multiple)	
Location of incident	
Date of incident	
Time of incident	
If more than one incident, please provide further details:	



Are you reporting your own concern or that of another party?

- ☐ Own perspective
- ☐ Other party
- ☐ Other (please state):
-

Nature of incident

Type of incident (please select):

- ☐ Neglect
- ☐ Physical Abuse
- ☐ Sexual Abuse
- ☐ Poor Practice in Sport
- ☐ Emotional Abuse
- ☐ Bullying
- ☐ Other (please state):
-

Report the facts as you observed them i.e. behaviours, visible injuries

Person of concern



Summary of the child/adult account of the incidents (if available)	
Details of any witness to the incidents (include names and contact details)	
Details of any actions taken, including anyone else that has been consulted, with names, contact details and advice received	
(If applicable) Have the child's parents been contacted? ☐ Yes If yes, date contacted: _____ ☐ No	
If yes, what has been said?	

Last review date: 27/07/2026

Next review date: 27/07/2027